



2018 Enrollment Policies



REGISTRATION: Campers must be 3 years of age by September 1st, 2018 and toilet trained prior to camp's starting date. Half-day and Mini Day programs are available to pre-schoolers and children entering Kindergarten in the Fall of 2018. Special placement requests MUST be submitted on the application. Every effort will be made to honor at least one placement request.

Enrollment space is based on the number of groups provided per grade level. Applications will be processed in the order received and enrollment cannot be guaranteed. Campers must enroll for a minimum of 2 weeks. Additional week extensions must begin on a Monday. Partial weeks not permitted. Requests for extensions must be submitted by noon on the preceding Friday. Availability for additions or extensions is not guaranteed. Attendance at special programs requires enrollment during the week of the event.

PAYMENT: A deposit check of \$1,000 per child is to accompany each camp application. Checks or Credit Card Authorization Forms are acceptable. Parent must submit valid credit card information that authorizes Purchase Day Camp to charge their card for balances due. A second payment of \$1,000 per child is due on or before February 1st. The balance of camp fees and charges is due on or before April 1st. Payment is the responsibility of the person signing the application and bills will be sent to his/her attention. Applications received after April 15th will be assessed a \$250 fee.

TRANSPORTATION: Bus Transportation is guaranteed in the following areas: Purchase, West Harrison, Harrison, Rye Brook, Port Chester, Rye and White Plains. Bus Transportation requests from other towns should contact the office for availability. If Bus Transportation is not available, all deposits will be refunded. Optional Mid-Day Bus Transportation is available in Purchase, West Harrison and Rye Brook only for an additional fee of \$250. Bus transportation is not provided at the 12:10 dismissal.

REDUCTION AND CANCELLATION: On or before February 1st, 100% refund for canceled applications. Between February 2nd and April 1st, all applications canceled result in a forfeit of the deposit and the second payment; a total of \$2000. After April 2nd, all applications canceled result in a forfeit of full camp payment.

Between February 2nd & April 1st, any reduction in the original enrollment will be assessed a \$100/child/week administrative fee. On or after April 2nd, full payment is required for cancellations or reductions in enrollment weeks from the camp or transportation programs. No refunds or adjustments on paid or unpaid balances will be permitted. Enrollments are non-transferable. No fee or program adjustments will be granted for camper absences.

GENERAL: The Camp will release children to either parent or persons authorized by same on site at any time during the day if parental arrangements for pick up have been made beforehand with the camp office. All visitors must sign in at the office.

Medical forms complete with records of up to date immunizations must be completed with doctor's and parent's signature by May 1st. Due to Health Department regulations, failure to comply will affect enrollment status. Medical reimbursement accident insurance is included in the Base Fee. I give my child permission to carry and use sunscreen during the camp season.

I understand that the Camp will make my email, phone number and mailing address available to the camp population for car pool and play date purposes unless directed otherwise in writing. The camp is given irrevocable permission and authorization to use the child's photograph, portrait or image in connection with the camp's brochure, web site, video or any other means of promotion or advertising.

Purchase Day Camp reserves the right to refuse the enrollment of any child or to cancel this enrollment agreement at any time based on its sole and exclusive determination that the child's physical, mental, or emotional condition, would prevent that child from participating safely and satisfactorily in the programs offered; would prevent the child from interacting positively with other campers or TEAM Members; or would negatively impact on Purchase Day Camp's ability to offer its fundamental services. The Camp can initiate the cancellation of this agreement and the dismissal of the child if, during the camp season, the child or his/her agents exhibits unacceptable behavior which prevents our TEAM Members from safely supervising him/her or proves detrimental to himself/herself, other campers or TEAM Members as determined by the Camp Director.

The Purchase Day Camp is required to obtain a permit to operate from the New York Department of State. The Camp is also required to be inspected twice each year by the permit issuing authority. Information concerning these inspections is filed with the Westchester County Department of Health, Bureau of Public Health Protection, 25 Moore Avenue, Mt. Kisco, NY, 10549.

I enroll my child for the 2018 camp season and agree to the Release accompanying this application and the policies as stated herein.

_____	_____	_____	_____
Signature of Parent or Guardian	Print Name of Parent or Guardian	Camper Name	Date

Office Use Only